

## COVID-19 PROCEDURE

Please take the time to read the following safety information.

In line with government guidelines and the expectations of Brooksward School's management team and governors; we shall be implementing the following procedures:

- All members/visitors of the dance school will have their temperature checked before entering the school premises. Contact details for every pupil and their parents/guardians (if under age 18) must be provided on a registration form before entering the building, as part of our track and trace system. If you know that your child will be accompanied by a different responsible person on a particular day, we **must have notice** via any of the contact details shown at the bottom of the page.
- Unless there is a medical reason, then unfortunately parents/guardians are **not permitted** to stay within the school building once their child has been collected by an Attitude staff member for their dance lesson. Pupils will be required to line up at KS1 main entrance (visible from car park) and will be collected by their class teacher/assistant when their class is due to begin (this is when each person will have their temperature checked). Once that particular pupil is within the building, they may stay within the designated hall area until accompanied either to the car park or to their next lesson. Please ensure you are on time for your lesson, as we will not be able to guarantee your entry to the building once the class has already begun.
- Parents/guardians are welcome to sit in their cars in the car park area.
- If a problem does arise during a lesson, an Attitude staff member will come to the car park and notify you, taking the appropriate actions concerning those individuals involved or, if this is not possible, we will contact you via the phone number provided on the registration form.
- There will be no refreshments available on site other than drinking water from the kitchen tap that must be used to fill your own water bottles. **Please bring your own water bottle, already filled to the top, to EVERY class** to reduce the number of people using the kitchen area.
- There will be **no storage areas** provided. Any lost property items will be disposed of at the end of the lessons for that particular day.
- Please **use the toilet before attending** your dance lessons to reduce the number of members needing to use the facilities on site. We are required to deep clean the toilets, as well as halls and communal areas before we leave each day, which could add a considerable amount of time to our get-out procedure.
- In both toilet blocks we will make one toilet and one sink available so that tracking and usage is simplified. Anti-bacterial wipes will be available in the toilets for the intermediate school and above, to use for wiping of the toilet seat if necessary and all junior school members shall be accompanied to the toilet. We are responsible for deep cleaning the toilet area at the end of each timetabled day.
- Hand sanitiser and tissues will be available for members of the school to use.
- During the concerned lessons, each dancer will be allocated their own space, which will include 1/2 ballet barre and marked spot on the floor. Where props are used: each class will have their own box so once a particular item has been used it can be disposed of in the box and not shared for the remainder of that day. All items will be thoroughly cleaned before being used again and all ballet barres shall be disinfected between lessons.
- Where possible we shall limit the dancers from physical contact such as holding hands.
- All mats provided for flow and pilates classes will be thoroughly cleaned before their next use. You are welcome to bring your own mat and use the anti-bacterial spray and paper towels provided.

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# Attitude School of Dance

We appreciate these regulations may seem a little daunting on first read, but please be satisfied that we shall do everything we can to make you/your children feel as safe and comfortable as possible. We will obviously take great care to continue making the school a happy place for everyone who attends and the classes as enjoyable as always. If you have any feedback, suggestions or concerns then please do get in contact with us. Remember, this is also new to us and we also want to protect our team, whilst protecting you.



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